

## **Registration of Contractors in PWD**

The rules for the Registration of Contractors for undertaking Government works are available in Appendix XXIII of Tamil Nadu Public Works Department Code.

### **{Classification of Contractor:**

The Contractors can register in PWD in the respective Class depending on their qualification for the following value of works :-

Class – I	: Above Rs.75 Lakh
Class – II	: Upto Rs.75 Lakh
Class- III	: Upto Rs.30 Lakh
Class- IV	: Upto Rs.15 Lakh
Class- V	: Upto Rs.6 Lakh

### **Fee for Application :**

Division Level	-	Rs.1000/- + GST
Circle Level	-	Rs.1000/- + GST
State Level	-	Rs.5000/- + GST

### **Fee for Registration :**

Division Level (Class V)	-	Rs.10,000/-
Circle Level (Class V, IV, III, II & I)	-	Rs.20,000/-
State Level (Class IV, III, II & I)	-	Rs.50,000/-

### **Essential qualifications for Registration as Contractors :**

- Income Tax Return Filed with Income Tax Department with PAN No.
- Goods and Service Tax Identification Number "GSTIN".
- The solvency certificate not less than 30% of the value of class of registration sought for, on immovable properties issued by Revenue Department. The Revenue solvency should be in the name of the individual, who wish to register (or) one of the partner's name, if it is a firm / company along with its latest Auditors balance sheet.
- Financial capacity to execute works, for which Certificate on Cash transaction with the Bank for the past one year.
- Experience in the Building Activities / Irrigation field.
- Tools and Plants available with them.
- Technical Staff available with them for Works Supervision

The promotion to the next class shall be based on solvency certificate added with the experience and past performance.

The contractors shall remain for atleast one year in each of the classes (i.e.) Class IV, III and II for getting promotion to next higher Classes.

### **Head of account for the Registration Fee Remittance**

0059. Public Works - 80. General - 800. Other Receipts - AC. Miscellaneous - 233. Professional and Special Services - 09. Public Works-Buildings (DPC.0059-80-800-AC-233-09)

### **Rejection of application**

The registering authority is delegated with the powers to reject any application received for registration. But, while doing so, he shall issue a show-cause notice to the applicant, stating briefly the reasons for rejection.

### **Demotion of Class**

The registering authority may demote a contractor, to a lower class. The registering authority may also consider application for reinstatement duly obtaining explanation on merits.

### **Non-discrimination and accessibility**

The Superintending Engineers and the Executive Engineers shall act with Non-discriminated manner as per the guidelines issued from time to time by the Government.

### **Role of Contractors for availing the above services**

For availing the services, Public can submit filled in application along with the copies of documents like attested copy of solvency certificate for the required value, experience certificate, evidences of income Tax Return filed, GST Registration Certificate, Details in support of financial capacity, Details of Manpower and Machineries available with them, etc., and originals of such document shall be produced for verification by the Superintending Engineers / Executive Engineers as the case may be.

### **Grievance Redressal**

Grievances, if any, can be solved by contacting the respective Executive Engineer or Superintending Engineer of this Department in person.